

**Penobscot County Commissioners' Meeting Minutes December 20, 2022 2415
9:00 AM Commissioners Laura Sanborn, Peter Baldacci and Andre Cushing 32°**

Roll Call -

Commissioner Sanborn opened the meeting at 9:00 AM from the Commissioners Chambers with all three Commissioners, Administrator Adkins and Dept. Admin. LaBree present.

Treasurer John Hiatt was absent

Approval of Minutes –

Commissioner Baldacci moved to approve December 13, 2022 Meeting Minutes. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

Public Comment – None

ARPA / Sub-recipient / Funding Announcement –

Commission Chair Laura Sanborn announce the following awards:

- Penquis \$2.2M
- Fresh Start Recovery Homes - \$600K
- Maine Discovery Museum - \$500K
- Bangor Public Library - \$100K

Commissioner Baldacci moved to ratify and approve these awards as presented. Commissioner Cushing seconded the motion. Commissioner Sanborn recused from vote due to serving on the Board at Penquis. Vote passed 2-0.

UT / TIF Committee / Applications –

Maine Stream Finance Manager, Dee Williams presented the following:

- TIF application cap of \$100K were discussed which were initiated in 2016. Commissioner Baldacci moved to approve removing the cap from the TIF grant guidelines. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.
- Terry Hill representing the Bowlin Matagamon Snowmobile Club is requesting \$336,500 for a new trail groomer. Commissioner Baldacci moved to approve the request as presented with a condition that any other state or rural development funds received will be given back to the TIF. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

UT / TIF Committee / Applications – Continued:

- Craig Hill representing the Mt. Chase Fire Department is requesting \$336,500 for a 2500-gallon tanker fire truck. After discussion Commissioner Baldacci moved to approve not to exceed \$195,500 with the final disbursement to go to final review to the TIF committee. They have one year to find supporting funds. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.
- East Millinocket Fire Chief McGraw and EMDC Katahdin Region Economic Development Director Amy Collinsworth representing East Millinocket Fire Department is requesting \$183,000 for ambulances. After discussion, Commissioner Baldacci moved to approve the TIF request of \$183,000. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

Further discussion was held on a fire truck TIF request in the amount of \$367,000. TIF Committee will be reviewing this at a later date to see if additional funds have been provided by surrounding communities and towns.

UT Update –

Director George Buswell provided the following:

- Old Town Fire and Rescue TIF agreement for the \$21K for the LUCAS3 Chest Compression System was presented for Commissioners signature. This was approved at a previous Commissioners' meeting. Signed.
- Commissioner Baldacci made a motion to approve the ACO Contracts for Milford, Orono and Veazie for 2023. Commissioner Cushing seconded, vote to approve passed 3-0.
- Cleanup of the snowstorm last weekend left us busy with trees in the road; utilizing contractors help for cutting and moving.

IT Update –

Director Doug Butler presented the following current projects taking place:

- Network and server projects are progressing nicely with physical installation taking place; installation of the necessary software will be next
- Two upgrades will take place in January on the Spilman flex software
- Working with Motorola on make ready tasks
- Working on migrating to Office 365 with no completion date set; hopefully soon
- Discussion on a county calendar

Administration Update –

Administrator Scott Adkins and Dep. Administrator LaBree presented the following:

- Thank you to all those involved in the annual holiday luncheon for employees.
- Thank you to facilities for their clean up for this past week-end storm
- County offices will be closing at noon Friday and reopening Tuesday in observance of the Christmas holiday

HR Update –

HR Clerical Specialist Jennifer Snow and HR Coordinator Michelle LaBree presented year end report of recruitment for the County.

Warrants:

- Payroll Warrant to be approved for 12.16.2022: \$ 278,493.62
- Payroll Warrant to be approved for 12.16.2022: \$ 3,664.25
- A/P Warrant to be approved for 12.20.2022: \$ 323,743.57
- UT Warrant to be approved for 12.20.2022: \$ 96,847.27
- UT Warrant to be approved for 12.20.2022: \$ 28,240.25

Commissioner Baldacci moved to approve the warrants as presented. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

Payroll Change Notices signed for: Wendy Martinez, David Marshall, Glenn Mower and Gary Bragdon – Payroll Status Changes

Former County Administrator Bill Collins addressed the Commission in thanking Commissioner Sanborn for ten years of serving Penobscot County.

Executive Session---Commissioner Baldacci made a motion to go into Executive Session at 10:00 a.m., under 1 M.R.S.A. § 405 (6) (C) Contract Matter. Commissioner Cushing seconded the motion. Vote to approved passed 3-0. Present were: Commissioners, Administrator Adkins, Dep. Admin. LaBree, Y CEO Diane Dickerson and Y Board Members. Session ended at 10:50 a.m.

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Action Taken – NONE

Meeting Adjourned-

Commissioner Baldacci moved to adjourn the meeting at 11:33 a.m. with no further business on the agenda. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

Certified By:

Administrator, Scott A. Adkins

Laura J. Sanborn, Chair

Peter K. Baldacci, Commissioner

Andre E. Cushing, III, Commissioner